

Date: February 25, 2020

To: Student California Teachers Association Representative Assembly

Subject: Proposed Amendments to the *Student California Teachers Association Standing Rules*

We, the board of SCTA-Pasadena City College move that:

Proposed Section 13 in Article IV

The Oversight Council shall be created and led by consent of the membership and led by the Parliamentarian. The purpose of the Oversight Council is to ensure transparency and accountability over the elected and appointed Student CTA Executive Board.

The Council shall also:

- 1. Review the work of the Executive Board*
- 2. Assist the Executive Board*
- 3. Review all appointments or creation of committees done by the Executive Board*
- 4. Review endorsements*
- 5. Review policies set by the Executive Board.*

Rationale:

The Oversight Council shall oversee the responsibilities and charges of the executive board. This Council shall be governed by the membership and the elected parliamentarian. The parliamentarian shall be independent of the executive board.

The Oversight Council will be independent of the Executive Board and ensure accountability and due process.

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Proposed Amendment: Adding a subsection to Article IV Section 1

4. Will work with the Oversight Council regarding goals.

Proposed Amendment: Adding a subsection to Article IV Section 2

3The Oversight Council shall periodically review the budget to ensure funds are spent in accordance with the membership.

Proposed Amendment: Adding a subsection to Article IV Section 3

11. The Oversight Council shall collect and publish the votes of the Association.
12. The Oversight Council shall be responsible for recording and ensuring the accuracy of the minutes and agendas with the Secretary-Treasurer.

Proposed Amendment: Adding a subsection to Article IV Section 4

2. The Oversight Council shall review the Board recommendations for NEA and CTA candidates.

Proposed Amendment: Adding a subsection to Article IV Section 5

3. The Oversight Council shall determine the due-process for appointments, resignations, and removals of Board members.

Proposed Amendment: Adding a subsection to Article IV Section 6

2. The Oversight Council shall be responsible for reviewing and publishing Board Reports.

Proposed Amendment: Eliminating a subsection to Article IV Section 9

Remove

2. Past Officer

- Any experienced Board member may announce their interest in the position and shall present a brief synopsis of why they are qualified to hold the position. This occurs immediately following the SGTAR.
- The current Past Officer shall formulate a few questions that will be posed to all candidates.
- Both incoming and outgoing Executive Board members shall select a Past Officer by secret ballot.

- ~~• The Past officer shall be notified of their appointment on the day of the election.~~
- The Past Officer may not return to an elected SCTA Executive Board position after his or her term is completed.

Rationale:

The Oversight Council shall review the goals, the budget, handle parliamentary procedures, and the duties of the executive board. In addition, the Council shall review and enforce due-process for NEA and CTA Candidates. In the event of appointments, resignations, removals of executive board members, the council shall practice the established due-process in accordance with the *CTA Organizational Handbook, Section 5, A-5*.

The removal of Past Officer as a position of the executive board will ensure fair and impartial elections and parliamentary procedure. This position can be replaced by an Elections Chair (to be called when needed) and the Parliamentarian. The Elections Chair and Parliamentarian shall be elected by the membership. The Parliamentarian and Elections chair shall be encouraged to attend executive board meetings when called upon as non-voting members.

For more Information please consult the CTA Organization Handbook, Section 5, A-5

Proposed Amendment: Amend SECTION 9 To Article V:

Parliamentarian and Elections Chair

Remove

~~*Duties of the Past Officer*~~

~~*The Past Officer shall:*~~

- ~~• Attend all meetings of the Executive Board.~~
- ~~• Serve as Chair of the Elections Committee. Election duties are outlined in the Elections Policy.~~
- ~~• Serve as the Parliamentarian.~~
- ~~• Be responsible for other duties as assigned by the Executive Board or Representative Assembly.~~

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Replace with these:

2. Parliamentarian

- *Any experienced member may announce their interest in the position and shall present a brief synopsis of why they are qualified to hold the position. This occurs immediately following the SCTA RA.*
 - *The candidate must be a leaving member of Student CTA.*
- *The membership shall formulate a few questions and submit them to the Parliamentarian and Oversight Council that will be posed to all candidates.*
- *The Parliamentarian shall be elected by the membership by secret ballot.*
- *The membership and candidates for Parliamentarian shall be notified of the election results.*
- *The Parliamentarian may not return to an elected SCTA Executive Board position after their term is completed.*
- *The Parliamentarian shall work with CTA Staff to be knowledgeable about parliamentary procedure and to ensure governing document compliance.*
- *The Parliamentarian shall offer training on parliamentary procedure to members;*
- *The Parliamentarian shall offer opportunities to ensure the enforcement of the governing documents and policies.*

Duties of the Elections Chair

1. The Elections Chair shall:

- *Be a temporary position*
- *Not be a member of the Executive Board*
- *Be appointed by the Oversight Council, in December.*
- *Be trained in CTA Election Policy*
- *Sit in the Oversight Council to learn parliamentary procedure*
- *Report to the CTA Elections Committee*
- *Follow CTA Elections Manual and Requirements for Chapter Election Procedures*

Proposal:

Section 11

1. NEA Advisory, Resolutions, Ethnic Minority Affairs Committees (EMAC), and Aspiring Chairperson

- *Shall be considered members and representative of the Student CTA Executive Board.*
- *Be given full voting rights if they are members of Student CTA.*

Rationale:

Dividing the responsibilities of the Past Officer into two separate positions, the Parliamentarian and the Elections Chair. This will ensure a focused and impartial process when conducting elections in accordance with CTA Elections policies. In addition, the

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Parliamentarian shall preside over the Oversight Council to ensure the Association's goals and responsibilities are met. The NEA Advisory, Resolutions, Ethnic Minority Affairs Committees, and the Aspiring Chairperson represent Student CTA on a national level provided that they are members of Student CTA. Full voting-rights shall be these members as well.

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