

# Declaration of Candidacy

2021-22 SCTA Executive Board  
Collaborative Forum/Representative Assembly  
April 25, 2021

Information to be considered by SCTA members running for office:

- ☒ Any current SCTA member in good standing may run for office.
- ☒ A term is for one year (June 6, 2021 – May 21, 2022), refer to SCTA Calendar.
- ☒ Your declaration of candidacy may be sent 30 days in advance of the Collaborative Forum or you may submit it at the Collaborative Forum on April 25, 2021.

### General Campaign Guidelines

- ☒ A recommended limit of \$50 may be spent for materials (receipts must be supplied; no expenses are reimbursed by SCTA).
- ☒ Campaigning may begin 30 days prior to the Collaborative Forum, but not before. You must turn in the Declaration of Candidacy in order to campaign.
- ☒ Anyone declaring candidacy will receive a complete Elections Policy Handbook copy, which has the complete campaigning guidelines and rules.

### **PRINT CLEARLY**

Name \_\_\_\_\_

Address \_\_\_\_\_

City/ZIP \_\_\_\_\_

E-mail \_\_\_\_\_

Mobile phone \_\_\_\_\_

Other phone \_\_\_\_\_

I am a member of SCTA Chapter (if applicable) \_\_\_\_\_

I am declaring candidacy for (check one):

- President
- Executive Vice-President
- Secretary-Treasurer
- Central Regional Vice-President
- Northern Regional Vice-President
- Southern Regional Vice-President
- Ethnic Minority Representative (must be an ethnic minority as per CTA Bylaws)
- Social Justice Advocate
- Communications Editor

**Submit this form to: Student CTA, P.O. Box 921, Burlingame, CA 94011-0921**  
[abarroso@cta.org](mailto:abarroso@cta.org) – Email  
(650) 552-5018 – Fax

**Or: Hand deliver to an Elections Committee Member**

# SCTA Candidate Financial Disclosure Report

Candidate \_\_\_\_\_

Office \_\_\_\_\_

Income From:

Expenses For:

Candidate \_\_\_\_\_

Travel \_\_\_\_\_

Other Individuals \_\_\_\_\_

Postage \_\_\_\_\_

In-kind Goods  
or Services \_\_\_\_\_

Campaign  
Materials \_\_\_\_\_

Other \_\_\_\_\_

Other \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Total Income \_\_\_\_\_

Total Expenses \_\_\_\_\_

Date \_\_\_\_\_

Signed \_\_\_\_\_

Please note: A financial disclosure form must be submitted by the candidate to the Elections Committee 30 minutes prior to candidate speeches. Receipts for expenditures must be submitted with the form (items or service received free of charge must be included).

## Racial and Ethnic Minority Guarantees

CTA Bylaws Article V, Section 2 (c).

An annual ethnic census of the electoral district voting representatives shall be made to establish the proportion of such persons who are members of racial/ethnic minorities in the categories of **American Indian/Alaska Native, Asian/Pacific Islander, African American, and Hispanic**. This proportion shall be compared with the proportion of all California public school teachers who are members of these minority groups. A determination shall be made of the number of additional representatives required to bring the proportion of minority voting representatives of the State Council so as to equal the proportion of those teaching in the California public schools. This number shall constitute the number of vacancies to be allocated on a one-person, one-vote basis among the geographical boundaries of the Service Center Councils for election. When an at-large racial/ethnic minority seat is established it shall exist for nine years. (Amended February 1981, January 1991, March 1991, January 1998).

CTA Standing Rule 9-2: Ethnic Minority Affairs Committee.

Composition. The Committee will be composed of three (3) representatives from each of the following recognized ethnic minority caucuses:

- a) American Indian/Alaska Native
- b) African American (Amended December 1991)
- c) Hispanic (Amended December 1991)
- d) Pacific Asian American

Miscellaneous Note: Within the same office position, speech order and name order on the ballot are listed by the candidate's last name per the CTA alphabet.

This year the CTA alphabetical order for candidates is as follows:

**BYVTINPOMWHCDFKUGASLREJQXZ**

# THE SCTA EXECUTIVE BOARD

Term of Office: **June 6, 2021** through **May 21, 2022**

## General Responsibilities:

- Voting members of the SCTA board must carry at least **six (6) units per semester/quarter** with a **GPA of 2.5 or better**. Requirements may be waived for special circumstances, subject to CTA review.
- Must be SCTA members in good standing and not sign a full-time teaching contract with a public school district. (Exception is made for the Past Officer, who may be a first-year teacher).
- Building SCTA membership - recruiting and retaining members.
- Being responsive and accountable to all SCTA members. Respond to frequent communication.
- Representing SCTA in a professional manner. Maintain the oath of office.
- Writing articles for the "I Choose to Teach!" newsletter.
- Attending all meetings.
- Responsible for working as a team with other SCTA Board members.
- Advocating on behalf of public education and pre-professionals.
- Specific and full responsibilities listed in Standing Rules.

## President

- Attend: NEA Aspiring Educators Conference, June 28-July 1, 2021 Virtual; CTA Presidents Conference, July 15-18, 2021, (TBD) and the CTA Equity & Human Rights Conference, March 4-6, 2022, (TBD).
- Presides at the meetings of the SCTA Executive Board and Collaborative Forum.
- Serves as the official spokesperson of the Association and its policy leader.
- Coordinates the SCTA Fall Event.
- Attend the CTA Equity & Human Rights Conference Planning Committee meetings and the Martin Luther King Jr. Memorial Scholarship Committee meetings\*.
- **Must have junior academic standing by the fall term of the presidential year and have completed one full year of service on the SCTA Board.**

\*Attendance at these meetings and events is upon appointment by the CTA and/or NEA Board of Directors.

## Executive Vice President

- Performs all duties of the President in her/his absence.
- Chairs the Membership Committee and responsible for planning statewide membership programs.
- Coordinates the SCTA Collaborative Forum.

## Secretary-Treasurer

- Recording and distributing minutes for all meetings.
- Provide budget updates at each meeting.
- Administrative duties (i.e. reminders to the Executive Board).
- Compile the year-end report.

## Regional Vice Presidents (3: Northern, Central and Southern)

- Work with the Executive VP in coordinating statewide membership programs.
- Work directly with chapters, leaders and members in their region to provide resources, support, etc.
- Planning any regional events as assigned by the Executive Board.

## Social Justice Advocate

- Identifying and monitoring underrepresented minority concerns (not addressed by EMR and those that may arise in the future) regarding educational issues and Association activities.

- Focuses recruitment of ethnic and underrepresented students.
- Co-chair the Student Ethnic Minority Affairs Committee (SEMAC).
- Attend additional conferences:
  - CTA Equity & Human Rights Conference, March 4-6, 2022, (TBD).
  - GLBT Issues Conference, October 29-31, 2021, (TBD) when held by CTA (regionally).
  - Regional social justice conferences (non-CTA), budget permitting.
- Work directly with chapters, leaders and members in their region to provide resources, support, etc.
- SJA will be designated as a CTA Human Rights Contact or Women’s Issues Contact, respectively, and attend Contact training, July 18-19, 2021 (TBD).
- Planning any regional events as assigned by the Executive Board.

### **Ethnic Minority Representative**

- Identifying ethnic and underrepresented minority concerns and issues.
- Focuses recruitment of ethnic and underrepresented minority students.
- Chair the Student Ethnic Minority Affairs Committee (SEMAC).
- Attend the CTA Equity & Human Rights Conference, March 4-6, 2022, (TBD).
- EMR will be recommended to serve on the CTA Good Teaching Conference Planning Committee.
- EMR will be designated as a CTA Human Rights Contact or Women’s Issues Contact, respectively, and attend Contact training, July 18-19, 2021 (TBD).

### **Communications Editors (3)**

- Attend the CTA Summer Institute Communications Strand at UCLA, July 25-29, 2021 (Sun-Thu).
- Responsible for SCTA publications and website content.
- Plans a newsletter timeline and works with the board and members to submit articles.
- Publishes six issues of the “I Choose to Teach!” e-newsletter.

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The following Board positions are not elected at the Student CTA Collaborative Forum:

### **Liaison to the California Commission on Teacher Credentialing (CCTC)\***

- Attends all CCTC meetings and promptly submits reports to the board (approximately 6).
- Attends the CTA Liaisons meeting and Credentials and Professional Development Committee meetings at State Council.
- Attendance at statewide conferences.
- Represents students' interests.

**\*This position is appointed by the CTA Board of Directors, and not elected at the Collaborative Forum.**

### **Past Officer\***

*Ex-officio non-voting member of the SCTA Board*

- Chair of the Elections Committee.
- Conducts elections for NEA RA delegates, State Council Reps and the Executive Board.
- Serves as Parliamentarian.
- Must have served on the board previously and may be a CTA member (first-year teacher).

**\*This position is appointed by the incoming and outgoing board members immediately following the Collaborative Forum.**

### **State Council Reps (4)\***

- Vote and represent student and pre-professional interests on CTA’s policy body, State Council.
- Attend assigned committee and subcommittee meetings of State Council.

**\*These positions are elected via an all-member paper ballot.**

## Student CTA Calendar, 2021-2022

**If you are planning to run for any of the SCTA Executive Board offices, here is a list of meeting dates scheduled for 2021-22. Additional dates for specific offices are listed below.**

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June 4-7, 2021	Friday Evening thru Monday	State Council SCTA Executive Board Meeting	Virtual
August 14-15, 2021	Saturday-Sunday	SCTA Executive Board Meeting	Burlingame
Sept. 25-26, 2021	Saturday-Sunday	SCTA Executive Board Meeting	Burlingame
October 22-24, 2021	Friday Evening thru Sunday	State Council SCTA Executive Board Meeting	Los Angeles
November 5-7, 2021	Friday-Sunday	SCTA Fall Event	South (TBD)
January 14-16, 2022	Friday Evening thru Sunday	State Council SCTA Executive Board Meeting	Los Angeles
February 12-13, 2022	Saturday-Sunday	SCTA Executive Board Meeting	Burlingame
March 25-27, 2022	Friday Evening thru Sunday	State Council SCTA Executive Board Meeting	Los Angeles
April 22-24, 2022	Friday-Sunday	SCTA Collaborative Forum	North (TBD)
May 20-22, 2022	Friday Evening thru Monday	State Council SCTA Executive Board Meeting	Los Angeles

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### President (additional dates)

June 28-July 1, 2021	Monday-Thursday	NEA Aspiring Educators Conference	Virtual
July 15-18, 2021	Thursday-Sunday	Presidents Conference	TBD
March 4-6, 2022	Friday-Sun Noon	Equity & Human Rights Conference	South (TBD)

### Social Justice Advocate (additional dates)

July 18-19, 2021	Sunday-Monday	Contact Training	TBD
March 4-6, 2022	Friday-Sun Noon	Equity & Human Rights Conference	South (TBD)

### Ethnic Minority Representative (additional dates)

July 18-19, 2021	Sunday-Monday	Contact Training	TBD
March 4-6, 2022	Friday-Sun Noon	Equity & Human Rights Conference	South (TBD)

### Communications Editors (3) (additional date)

July 25-29, 2021	Sunday-Thursday	Summer Institute (Communications Strand)	UCLA
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### CTCC Liaison (additional dates; tentative\*, most in Sacramento)

June 17-18, 2021	December 9-10, 2021
August 5-6, 2021	February 10-11, 2022*
October 7-8, 2021	April 14-15, 2022*