

**SERVICE CENTER COUNCIL: \_\_\_\_\_**  
**TREASURER'S REPORT - STRATEGIC FORMAT FOR**  
**FISCAL YEAR ENDED AUGUST 31, \_\_\_\_**

**BEGINNING CASH BALANCE:**

0110 Beginning Cash Balance

**REVENUE:**

0120 Funding From CTA

0130 Election Reimbursement From CTA

0140 Interest

0150 Special Assessments

0160 Other Revenue

Total Revenue

**Total Cash Available**

Annual Budget	Income/ Expenses	Variance
		-
		-
		-
		-
		-
		-
-	-	-
-	-	-

**EXPENSES:**

**Strategic Focus Area: Structure and Governance**

**0200 Steering Committee - Article II-B**

**Charge:** The Steering Committee shall coordinate the program of the Service Center Council (SCC)

- Goals:**
1. Propose the annual SCC Budget for adoption
  2. Develop the yearly calendar of activities
  3. Prepare the Agenda for SCC Meetings
  4. Review and submit reports for CTA Funding
  5. Assist the Chairperson in carrying out the areas of activity
  6. Coordinate reports on training and activities regarding minority issues

**Budget:** 0210 Meals

0220 Lodging

0230 Travel

0240 Other Steering Committee Expenses

\_\_\_\_ Other: \_\_\_\_\_

Total Steering Committee

		-
		-
		-
		-
		-
-	-	-

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**Strategic Focus Area: Structure and Governance - continued**

**0300 Council Meetings - Article I-B**

**Charge:** Meet prior to each meeting before the State Council of Education

- Goals:**
1. Exchange of information and discussion of actions under consideration
  2. Serve as a forum on issues referred through CTA Governance
  3. Coordination of membership participation in regional CTA activities
  4. Assist in the ID of priorities for and evaluation of regional programs

<b>Budget:</b>	<b>Annual Budget</b>	<b>Income/ Expenses</b>	<b>Variance</b>
0310 Meals			-
0320 Lodging			-
0330 Travel			-
0340 Other Council Meeting Expenses			-
____ Other: _____			-
Total Council Meeting Expenses	-	-	-

**0400 Chairperson's Expenses - Article III-A**

**Charge:** Responsible for communication and coordination of SCC Involvement in CTA programs and activities as Chair of the SCC

- Goals:**
1. To Chair all meetings of the SCC Steering Committee
  2. Liaison with State Council Representatives and Chapter Presidents
  3. Meet at least quarterly with the SCC Treasurer for financial review and timely funding
  4. Encourage active participation of local chapters
  5. Extend an invitation to the CTA Executive Officers to visit SCC
  6. Attend local and state conferences
  7. Coordinate with CTA Staff Consultant(s)

<b>Budget:</b> 0410 Meals			-
0420 Travel			-
0430 Lodging			-
0440 Release Time			-
0450 Other Chairperson's Expenses			-
____ Other: _____			-
Total Chairperson's Expenses	-	-	-

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**Strategic Focus Area: Structure and Governance - continued**

**0500 Executive Committee - Article III-A through III-D**

**Charge: Elected Officers (Chair, Vice Chair, Secretary, and Treasurer) of the SCC are adhering to the CTA Board adopted Rules of Operation**

**Goals: The Roles and Functions of the Service Center Council are being met**

	Annual Budget	Income/ Expenses	Variance
<b>Budget:</b> 0510 Meals			-
0520 Travel			-
0530 Lodging			-
0540 Other Executive Committee Expenses			-
____ Other: _____			-
Total Executive Committee	-	-	-

**0600 Other Committees**

<b>Budget:</b> 0610 Awards			-
0620 Bargaining			-
0630 Elections			-
0640 Human Rights			-
0650 Instruction & Professional Development			-
0660 Other Committees			-
0670 President's Conference			-
0680 Retirement			-
____ Other: _____			-
Total Other Committee Expenses	-	-	-

**0700 Other Expenses**

<b>Budget:</b> 0710 Contingency			-
0720 Crisis Assistance			-
0730 Elections			-
0740 Equipment			-
0750 Other Expenses			-
____ Other: _____			-
Total Other Expenses	-	-	-

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**Strategic Focus Area: Structure and Governance - continued**

<b>0800 Administrative Expenses</b>	<b>Annual Budget</b>	<b>Income/ Expenses</b>	<b>Variance</b>
<b>Budget:</b> 0810 Telephone			-
0820 Postage			-
0830 Supplies			-
0840 Printing/Duplicating			-
0850 Occupancy			-
0860 Temporary Services			-
0870 Miscellaneous			-
____ Other: _____			-
Total Gen'l Admin and Office Exp	-	-	-
<b>Total Structure and Governance</b>	-	-	-

**Strategic Focus Area: Community Engagement and Coalition Building**

<b>0900 Community Engagement and Coalition Building</b>	<b>Annual Budget</b>	<b>Income/ Expenses</b>	<b>Variance</b>
<b>Charge:</b> Raise awareness of members and leaders to establish community connections			
<b>Goals:</b> Positive assessment of partnerships with parents, unions, and community organizations			
<b>Budget:</b> 0900 Community Engagement			-
____ Other: _____			-
____ Other: _____			-
____ Other: _____			-
<b>Total Community Engagement and Coalition Building</b>	-	-	-

**Strategic Focus Area: Advocacy on Education Reform**

<b>1000 Political Action and Legislative Activities</b>	<b>Annual Budget</b>	<b>Income/ Expenses</b>	<b>Variance</b>
<b>Charge:</b> Perform Candidate Interviews and Recommendations, and Legislative Activities			
<b>Goals:</b> <ol style="list-style-type: none"> <li>1. Interview all available and candidates</li> <li>2. Recommend candidates aligned with CTA</li> <li>3. Participate in CTA Lobbying Activities</li> <li>4. Develop a student-centered, proactive agenda for public education</li> <li>5. Use advocacy agenda to build power with students, parents, the community and elected officials</li> </ol>			
<b>Budget:</b> 1010 Candidate Assessment/Endorsement			-
1020 Political Legislative Training			-
1030 Travel			-
1040 Legislation Liaison			-
1050 School Board Dinners			-
1060 Special Activities			-
1070 Summer Institute - Political Action			-
1080 Other Political/Legislative Exp			-
____ Other: _____			-
Total Political Action & Legislative	-	-	-

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**Strategic Focus Area: Advocacy on Education Reform - continued**

**1100 Communications**

**Charge:** Keep members informed of the SCC Activity and coordinate WHO Awards Event

**Goals:** Members assigned to Chapters comprised in the SCC are:  
 1. Communicated with on a timely basis  
 2. Engaged in the activities

**Budget:** 1110 Newsletters/Bulletins  
 1120 Political/Legislative  
 1130 WHO Awards  
 1140 Other Communications  
 \_\_\_\_\_ Other: \_\_\_\_\_  
 Total Communications

Annual Budget	Income/ Expenses	Variance
		-
		-
		-
		-
		-
-	-	-

**Total Advocacy on Education Reform**

-	-	-
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**Strategic Focus Area: Leadership Development**

**1200 Conferences and Workshops**

**Charge:** Help identify and assist chapters that have not attended conferences or trainings

**Goals:** Establish mechanisms to identify, recruit and retain leaders at levels of CTA

		<b>Annual Budget</b>	<b>Income/ Expenses</b>	<b>Variance</b>
<b>Budget:</b>	1210 Bargaining			-
	1215 Grievances			-
	1220 Membership			-
	1225 Equity/Human Rights Conference			-
	1230 LGBTQIA Conference			-
	1235 Good Teaching Conference			-
	1240 Issues Conference			-
	1245 NEA Leadership Summit			-
	1250 NEA - RA			-
	1255 Presidents Conference			-
	1260 Regional Conference			-
	1265 SCC Conference			-
	1270 Summer Institute			-
	1275 Training and Leadership Development			-
	1280 Other Conferences and Workshops			-
	____ Other: _____			-
	Total Conferences and Workshops	-	-	-
<b>Total Leadership Development</b>		-	-	-
<b>Total Expenses</b>		-	-	-
<b>Ending Cash Balance</b>		-	-	-